

# INFORMATION ON THE PROCESSING OF PERSONAL DATA RELATED TO THE FILLING IN OF THE 'CONTACT' FORM

This information notice supplements the website's navigation policy in order to illustrate how the Data Controller will specifically process the data entered in this form: you are therefore invited to read the information notice on navigation https://ggdesignhub.com/privacy-policy/.

# **Identity and contact details of the Data Controller**

Quadrifoglio Sistemi d'Arredo S.p.A., hereinafter also referred to as 'Quadrifoglio' or 'Data Controller', with registered office in via Cornarè, 12 - 31040 - Mansuè (TV), and can be contacted at the e-mail address info@quadrifoglio.com, at the certified email PEC amministrazione.quadrifoglio@legalmail.it or at the landline +39 0422 756025.

### Purposes and legal bases

- A. Handling of enquiries: personal data are processed for all needs related to the processing of enquiries and/or quotations.
- Marketing: sending mailings containing information on its products or services, as well as promotions or invitations to events in which the Controller will participate.
- Communication to third parties for Marketing purposes: data is transmitted to third parties who, as autonomous data controllers, will process it for their own marketing purposes; in particular, Quadrifoglio transmits data to its business partners who attend the showroom: a list of partners and their contact details can be found on the website https://www.ggdesignhub.it/
- D. Defence purposes: the Data Controller may need to process personal data for the management of extrajudicial or judicial disputes and litigation.

Purpose	Legal basis (common data)	Legal basis (special data)			
Α.	Execution of pre-contractual measures. Legitimate interest of the Data Controller in responding to requests received	/			
B.	Consent.	/			
C.	Consent.	/			
D.	Legitimate interest of the Controller in establishing, exercising or defending a right.	1			

### **Retention period**

Purpose	Retention period				
A.	Time required to process requests received and subsequent interlocutions.				
B.	Until consent is revoked.				
C.	Once Quadrifoglio's partners have received your identification and contact details, they will process them until you unsubscribe from their newsletter service.				
D.	10 years from the final resolution of the dispute.				

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### Nature of conferment and consequences in case of refusal

Purpose Nature		Consequences		
A.	Necessary	Inability to receive the information requested.		
B.	Optional	Inability to receive commercial communications.		
C.	Optional	Inability to receive product promotions and invitations to events from partners.		
D.	Necessary	Inability to handle litigation.		

Scope of communication Data are processed by authorised internal staff for specific tasks and are communicated externally according to the following rules

Purpose	Categories of external recipients			
A.	Company that develops and maintains the website, hosting company of the e-mail system.			
B.	Hosting company of the mailing platform.			
C.	Commercial partners attending the showroom: a list of partners and their contact details can be found on the website <a href="https://www.qgdesignhub.it/">https://www.qgdesignhub.it/</a>			
D.	Law firms; judicial authorities.			

Since the data are also processed by means of IT tools, they may also be visible to persons servicing/maintaining such systems.

## Data transfer to a third country or international organization

The Controller transfers personal data to the countries and under the conditions summarised below:

Purpose	Country	Conditions of lawfulness of the transfer
Α.		
B.	United States of America	Adherence, by the provider of the platform for managing the newsletter, to the agreement between the European Commission and the U.S. called 'Data Privacy Framework', which guarantees certain levels of protection.
C.		
D.		

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#### Rights of the Data Subject

The person to whom the personal data refer has the following rights:

Access: it is possible to know whether or not your personal data is being processed and, if so, to obtain access to it and request a copy.

Rectification: you can ask for your personal data to be updated, corrected (if inaccurate) and for incomplete data to be supplemented.

Cancellation: it is possible to obtain the cancellation of one's personal data if certain conditions are met (for more information contact the Data Controller).



Limitation: you may request that your data be marked, so as to limit its processing in the future, if certain conditions are met (please contact the Data Controller for more information).

Objection: you may object to the processing of your personal data, on grounds relating to your particular situation, where the processing is based on a legitimate interest or is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller; you may also object to the processing of personal data for direct marketing purposes.

Portability: it is possible to receive in a structured format the personal data provided to the Controller and to ask for them to be transmitted to another data controller where the processing is based on consent or contract and is carried out by automated means.

Withdrawal of consent: it is possible to withdraw consent for the purposes for which it was requested, without prejudice to the lawfulness of the processing carried out up to that point.

The concrete rights that can be exercised with respect to the processing activities performed are:

Purpo se	Right exercisable						
	Acce ss	Rectificat ion	Cancellat ion	Limitati on	Objecti on	Portabil ity	Withdra wal of consent
A.	Х	Х	Х	Х	Х		
В.	Х	Х	Χ	Х		Х	Х
C.	Х	Χ	Χ	Х		Х	Χ
D.	Х	Х	Х	Х	Х		

In order to exercise the above rights, you may use the form available on the link https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1089924 and forward it to the following address: privacy@quadrifoglio.com. The data subject may request from the same address to obtain further details in relation to the above-mentioned information (e.g. the balancing test of legitimate interest or the list of data controllers).

It is possible to lodge a complaint with a supervisory authority: for Italy, the Italian Data Protection Authority (www.garanteprivacy.it).

#### **DECLARATIONS:**

	I have read and understood the information on the processing of personal (mandatory)	data				
	Marketing's purposes					
	○ I consent ○ I do not consent					
Purpose of 'Communication to third parties for marketing purposes'						
	○ I consent ○ I do not consent					

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